

Dunbarton Energy Committee Meeting Minutes, October 1, 2023 (Virtual meeting)

Members Present: Dana Lavoie, David Elberfeld, John Stevens

Public: Jessica Dunbar (Bow EC), Laurie Gordon (Weare EC)

Meeting opened at 7:04 PM

1. Public comment: None

2. Sept 18, 2023 meeting minutes approved.

3. Energy Expo:

- John will send Gym dimension drawing to Jess
- George Holt, Brian Watford & Bob Ray will be out of town on the event date
- John will contact Donna White for prints of event poster.
- Jess requested adding "EV drivers" to event sign on site
- We will need marking cones for EV exhibit spaces. Dan will check with Jeff Crosby for

availability.

- John will get 2 lawn signs to Jess
- Dana reported that School Street Café is on board to provide sandwiches at event, order on on-line menu. Will put up a poster to inform attendees. We will pick up the orders at 11 or noon or they can pick up their orders themselves.
- Vendors can order items from Constantly Pizza by 10 AM to be delivered to event at noon.
- The Gym pull-out table will not be used
- Upstairs setup (library and classroom) will start Friday at 5:00 or 5:30. Gym setup starts at 6:00 or 6:30 when student activities end. David Elberfeld offered to be available 5:00 to 8:00
- Saturday setup starts at 7:30 or 8:00
- Jessica presented worker sign-up list and gym floor layout.

Publicity

- We should put out Lawn Signs and posters by Oct. 1<sup>st</sup>.
- Jess requested cost for lawn sign date and time stickers
- Facebook boost posts cost \$5 each, Jessica can be reimbursed.
- Dana will post event on Dunbarton Community page.
- Dave Nault suggested posting the EXPO on the Dunbarton town page, John will do.
- Jessica has posted Expo notices on Event Brite, Patch, All Events. Laurie will add event to NHPR calendar

- Jessica suggested posting door prizes and more on publicity notices.

Finance

- Received donations from HAREII and Horizon. Total rec'd so far \$400.

Signs and posters

- Put out signs and posters by October 1<sup>st</sup>
- Jessica will do posters in Bow, Concord, Allenstown, Pembroke +.
- Laurie, Jessica will try to put out lawn signs in in Bow, Capital, Grappone, S&W.
- John will get 7 additional signs and stickers for the 16 signs she has.

Event set-up

- Set-up will be Friday starting at 4 PM for workshop set-up and gym locations and other preparations. John will send out event tasks detail list.
- Discussion decided to not have a food truck but work out food supplies with School Street Café and Constantly Pizza. Dana will contact them.
- Supply "free ice cream?"
- David suggested Home Energy Products in Belmont, will contact.
- Jess suggested having an "EV" V type ground sign.
- Vendors needing electricity should be at wall locations.

Meeting adjourned at 8:27 PM

Next meeting: TBD

Respectfully submitted: John Stevens

